

Central Station Monitoring Procedures

Retrieve and print the following web site files to obtain the applications and procedures in order to obtain a Central/Remote Station Service License

- ◆ Central Station Application (Central Station Company License Application)
- ◆ Central Station Resident Agent App (Resident Agent's Application)
- ◆ Part III Chapter 8 (Go to www.delawarestatefiremarshal.com) "Fire Regulations" "Part III" "Chapter 8 Licensing & Reporting Requirements for Central Station and Remote Station Services"
- ◆ CS procedures (Central Station procedures to obtain license)

Follow the instructions on the Central Station Company License and Resident Agent's Applications and CS procedures.

NOTE:

These applications are to be downloaded, typed or handwritten, and submitted to the office with an original signature. Do not submit license or resident agent's applications by E-mail.

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PRE-LICENSING INFORMATION

DELAWARE STATE FIRE MARSHAL'S OFFICE – applications, forms and instructions are on the Web site at www.delawarestatefiremarshal.com. Under **SERVICES**, click **Licensing**. Or e-mail Brenda Wyatt at brenda.wyatt@state.de.us

DELAWARE BUSINESS LICENSE - contact the *Division of Revenue* at (302) 577-8238 or (302) 577-8230 OR <http://www.state.de.us/revenue/default.shtml>

NFPA (National Fire Protection Association) - 1-800-344-3555; (617) 770-3500 – or www.nfpa.org [contact NFPA directly if you need any reference materials]

DIVISION OF PROFESSIONAL REGULATION

Master Electrician's License (302) 739-4522

DELAWARE STATE POLICE

Burglar License (302) 739-5991

POST-LICENSING INFORMATION

Plan Review Information – applications, forms and instructions are at www.delawarestatefiremarshal.com. Under **SERVICES**, click **Plan Review Program** to retrieve information for fire protection system plan submissions.

Quality Assurance Program Information (inspecting, testing and maintaining fire protection systems) – state inspection forms, instructions and information at www.delawarestatefiremarshal.com. Under **SERVICES**, click **Quality Assurance Program**.